



## DEPARTMENT OF THE NAVY

COMMANDER NAVAL AIR FORCE RESERVE  
4400 DAUPHINE STREET  
NEW ORLEANS, LOUISIANA 70146-5200

COMNAVAIRFORESINST 4710.3  
N42 (COMNAVRESFORCOM)

23 JUN 2005

### COMNAVAIRFORES INSTRUCTION 4710.3

Subj: PLANNER AND ESTIMATOR (P&E) SERVICES FOR DAMAGED OR DEFECTIVE AIRCRAFT

Ref: (a) COMNAVAIRFORINST 4790.2  
(b) OPNAVINST 5442.2H  
(c) NAVAVNDEPOTOPSCENINST 13023.1

Encl: (1) Sample P&E Services Request/Report (COMNAVAIRFORES 4710-4)

1. Purpose. To provide procedures for requesting depot level P&E Services for damaged or defective aircraft. References (a) through (c) refer.
2. Discussion. Depot level maintenance P&E services are available to aircraft reporting custodians through the nearest Navy Aviation Depot (NADEP). These services may be requested only after the damages or defects have been determined to be beyond the repair capability of the operating unit or the supporting Intermediate Maintenance Activity (IMA).

3. Application. The requirements of this instruction are applicable to all Navy and Marine Corps Air Reserve aircraft reporting custodians.

Note: Aircraft maintained by commercial contractor site support, e.g., F-5, C-20, C-9, UC-12 shall be evaluated/repared using current contract procedures.

#### 4. Reporting Custodian Responsibilities

- a. Submit P&E service requests as warranted via naval message per reference (c).
  - b. Coordinate with the NADEP Planner as necessary to make the aircraft ready for P&E inspection or repair.
  - c. Upon the start and completing P&E services on a nonflyable aircraft, submit an OPNAV XRAY report per reference (b) using appropriate status and damage codes.
5. Action. The following procedures shall apply to operating units with damaged or defective aircraft in custody:
- a. Damaged or defective aircraft beyond operating unit capability: When determined that repair of an aircraft is beyond the capability of the operating unit, the supporting IMA shall be consulted to determine if repair can be accomplished before requesting P&E services.

23 JUN 2005

b. Damaged or defective aircraft beyond both operating unit and supporting IMA repair capability: When damage or defect(s) are beyond local activities abilities and depot level skills or facilities are required, a request for P&E services will be submitted to the nearest NADEP by navy message in the format of enclosure (1) (COMNAVAIRFORES 4710-4) of this instruction. Enclosure (1) of this instruction contains the minimum mandatory information requirements for P&E request. To ensure that only requests requiring depot level assistance are submitted, obtain cognizant wing and ACC/TYCOM concurrence via telephone or navy message, before submitting P&E request. If the nearest NADEP is not the Fleet Support Team (FST), include the FST as an information addressee on the P&E request. Direct liaison is authorized with applicable NADEP, (only if estimates for repair are under 500 hours, anything above, TYCOM required for approval), cognizant wing, and Commander, Navy Air Force Reserve (COMNAVAIRFORES) as the Aircraft Controlling Custodian/Type Commander (ACC/TYCOM).

6. Reports

a. Requirement for OPNAV XRAY (report symbol OPNAV 5442-1) in subparagraph 4a above is required and approved for continuance per reference (b).

b. Reporting requirement in subparagraph 5b above is assigned report control symbol COMNAVAIRFORES 4710-4 and is approved for 3 years from the date of this instruction.

  
D. L. ROY  
Chief of Staff

Distribution: SNDL  
A3, FKA1A, FR3, FR4, FR5, 24a2, 42B3,  
42J3, 42P3, 42Q3, 42U3, 42W1, 42X1,  
42BB3, 42CC3, 42DD3, 42GG3, 42HH3,  
42XX, 24A2, 46B, 46c1, 46M2

23 JUN 2005

SAMPLE P&E MESSAGE REQUEST/REPORT  
(COMNAVAIRFORES 47110-4)

FROM: REPORTING CUSTODIAN// //  
TO: NEAREST NADEP (AS APPROPRIATE)// //  
INFO: NAVAVNDEPOTOPSCEN PATUXENT RIVER MD// //  
COMNAVAIRFORES SAN DIEGO CA// //  
COGNIZANT WING COMMANDER// //  
APPROPRIATE FST (IF APPLICABLE)// //  
SUPPORTING NAS/NAF/MALS// //  
UNCLAS //N04710//  
SUBJ/REQUEST FOR AIRCRAFT P&E SERVICES//  
REF/A/DOC/COMNAVAIRFORES/INSTDATE//  
REF/B/TEL/COMNAVAIRFORES/DATE OF PHONCON//  
REF/C/TEL/COG WING/DATE OF PHONCON//  
NARR/REF A IS COMNAVAIRFORESINST 4710.2E. REF B IS PHONCON BTWN  
RATE/RANK NAME COMNAVAIRFORES/RATE/RANK NAME UNIT DATE. REF C  
IS PHONCON BTWN RATE/RANK NAME, COG WING/RATE/RANK NAME UNIT  
DATE.//  
POC/NAME/RANK/CODE/-/DSN/COMM/  
RMKS/1. PERS REF A FOL INFO IS SUBMITTED:  
A. REPORTING CUSTODIAN/TYPE MODEL SERIES (TMS)/BUNO.  
B. DATE AIRCRAFT SUSTAINED DAMAGE OR DATE DEFECT DISCOVERED.  
C. DESCRIPTION OF THE DAMAGE OR DEFECT, REFERENCE APPROPRIATE  
TECHNICAL MANUALS; INCLUDE ITEMS SUCH AS PART NUMBERS OF FIGURE.  
D. AIRCRAFT LOCATION (NAS JRB NEW ORLEANS, NAS JRB WILLOW  
GROVE), FLYING OR NONFLYABLE STATUS.  
E. TIME AVAILABLE FOR P&E (0800-1600 WED-SUN).  
F. CNAFR/WING CONCURRENCE WAS OBTAINED VIA REF B AND C.  
G. ANY OTHER REMARKS DEEMED HELPFUL OR NECESSARY.//  
BT

Enclosure (1)



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COMNAVAIRFORESINST 4710.3 CH-1  
N42  
22 AUG 2005

### COMNAVAIRFORES INSTRUCTION 4710.3 CHANGE TRANSMITTAL 1

Subj: PLANNER AND ESTIMATOR (P&E) SERVICES FOR DAMAGED OR  
DEFECTIVE AIRCRAFT

Encl: (1) Revised page 1 to the basic instruction

1. Purpose. To transmit change 1 to the basic instruction
2. Action. Remove page 1 from the basic instruction and  
replace with enclosure (1) to the change transmittal.

D. L. ROY  
Chief of Staff

Distribution: SNDL  
A3, FKA1A, FR3, FR4, FR5, 24A2, 42B3,  
42J3, 42P3, 42Q3, 42U3, 42W1, 42X1,  
42BB3, 42CC3, 42DD3, 42GG3, 42HH3,  
42XX, 24A2, 46B, 46C1, 46M2





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CH-1 of 22 Aug 05

IN REPLY REFER TO:

COMNAVAIRFORESINST 4710.3 CH-1  
N42  
23 Jun 05

### COMNAVAIRFORES INSTRUCTION 4710.3

Subj: PLANNER AND ESTIMATOR (P&E) SERVICES FOR DAMAGED OR DEFECTIVE AIRCRAFT

Ref: (a) COMNAVAIRFORINST 4790.2  
(b) OPNAVINST 5442.2G  
(c) NAVAVNDEPOTOPSCENINST 13023.1  
(d) COMFAIRWESTPACINST/NAPRAINST 13023.1C  
(e) NAPRADET NAPLESINST 13023.1J

Encl: (1) Sample P&E Services Request/Report (COMNAVAIRFORES 4710-4)

1. Purpose. To provide procedures for requesting depot level P&E Services for damaged or defective aircraft INCONUS and OUTCONUS. References (a) through (e) refer.

2. Discussion. Depot level maintenance P&E services are available to aircraft reporting custodians through the nearest Naval Aviation Depot (NADEP). These services may be requested only after the damages or defects have been determined to be beyond the repair capability of the operating unit or the supporting Intermediate Maintenance Activity (IMA).

3. Application. The requirements of this instruction are applicable to all Navy and Marine Corps Air Reserve aircraft reporting custodians.

Note: Aircraft maintained by commercial contractor site support, e.g., F-5, C-20, C-9, UC-12 shall be evaluated/repared using current contract procedures.

#### 4. Reporting Custodian Responsibilities

a. Submit P&E service requests as warranted via naval message per references (c), (d), and (e), dependent on aircraft location.

b. Coordinate with the NADEP Planner as necessary to make the aircraft ready for P&E inspection or repair.

c. Upon the start and completing P&E services on a nonflyable aircraft, submit an OPNAV XRAY report per reference (b) using appropriate status and damage codes.

5. Action. The following procedures shall apply to operating units with damaged or defective aircraft in custody:

a. Damaged or defective aircraft beyond operating unit capability: When determined that repair of an aircraft is beyond the capability of the operating unit, the supporting IMA shall be consulted to determine if repair can be accomplished before requesting P&E services.